

9-1-1967

Student Association Meeting Minutes, 09-01-1967

Student Association

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FIRST WEEK

FRIDAY - Sept. 1, 1967

8:00 Devotional - Sam Hester
8:15 Welcome & Introduction

Summer Developments:

1. School -

- a. 26 new faculty members - 22 alumni
- b. 3 return from Ph.d. Work
- c. New majors - Sociology & Physics
- d. 12 New Courses
- e. 88 Graduates
- f. 3 New Board Members
- g. New Girls dorm - January - 234 women
- h. Patti Cobb - rewired
- i. Lights on Campus
- j. Mission Seminar - 6 weeks 110 people
- k. Christian Workers Workshop - 700-800 people
- l. Citizenship Seminar - 400 High School Students
- m. Mr. Cox - Assistant to the President - Denver-
1 week- administrative school
- n. Prices went up - tuition, board, room, registration
fee, etc.
- o. Football team

2. Student Association

- a. Mary Beth Parks - Austin - U.T. November
- b. See Separate Sheet

9:00 Vice President - Gailyn Van Rheenen Speak
very capable - give alot of work this year.

Treasurer Report (purchasing items) - Dave Young
G.F. \$329.88, P.C. \$10.00, Movie fund \$79.46
Total - \$419.34 \$1900.00 New Books, How to
appropriate money, Dave- Requisition, Frugal,
Summer expenditures.

Keeping Records - Communications is one key to obtaining
the maximum results for effort spent,
in an organization. Comm. with the past
and future is just as important as comm.
in the organization at present.

The great harm caused by lack of continuity in student
government work cannot be overlooked. A quick search
through old issues of The Bison shows that students repeat
the same portests, the same way, year after year. Just
when the S.A. really begins to do something and get or-
ganized the year is over. D.S. The cycle begins all over.

What we want, and what we have had to a certain degree, is a S.A. with a memory - one whose members know the successes and failures of the past, know what must be done at present, and know how to proceed to do it. We don't want the S.A. at Harding to waste 3/4 of the year getting ready to begin.

The way to do this is through good record-keeping. Sufficient record-keeping improves daily operation & makes it easier to orient new leaders & transfer the reigns of power-all agree- Good records are great. Hard to translate it into action. If good habits are started - Easy to do. Besides - helps to organize ideas clearly.

Committee and Individual Projects report - on projects & duties. (See separate Sheet)

1. Introduction - Problem or description of projects
2. Results of work - Facts
3. Pro's and Con's
4. Conclusions with supporting arguments
5. Recommendations & suggestions to successor
6. DATE
7. What, When, Who, Where, Why, How
8. Step by step progress
9. All the details.

Keys - thorough research, clear thinking, good writing.

We can not expect to be effective or even heard, unless what we say is the result of careful thought. Cannot approach adm. or students with vague ideas.

A report can be one of the most valuable assets an S.A. has. Begin where others left off. Expect such reports from each of you on assignments this week. Keep a list & appoint someone (helen) to collect.

MINUTES

- 3 Copies
- Back in a few days
- Pro's and Con's
- Decisions & Why
- If a motion is long- write it out for secretary
- If you want to insure something in minutes - ask for entry

MEMO'S TO SUCCESSORS

- All officers
- Project Directors
- Maybe Council
- From Cabinet - Summary & Evaluation
- INFD. on Personalities - channels of power
- Details
- Suggestions for improvement - New ideas

MEMEOGRAPHING - Old Science Bldg.
Office Supplies Clear through SAP & TR
Secretarial Assistance

FILING SYSTEM*- Date all the goes in - no good w/odate
2-3 copies of everything - many of some
Be consistent in filing
See other Sheet

Records not a waste of time- true bureaucratic-
efficient handling of routine tasks.

9:00 PARLIAMENTARY PROCEDURE - " There's action every minute
when this happy group convenes; to get
business into tangles, We can guarantee
more angles. When the town of Boston
guarantees in Beans."
Chorus of OH THEE I SING
by George S. Kaufman and Morrie Rysking

Originating in England in the 14th century
While seemingly difficult because of its technical language
it is based largely on common sense and courtesy.

Why Use It?

1. Get more done - tendency to talk among ourselves
and goof around because we are all good friends.
2. More orderly and systematic
3. No nonsense
4. No unnecessary discussion or delay
5. Just one at a time may speak
6. Easier to take minutes - if long - write it out
7. Get out meetings sooner
8. Protects the rights of the individual and aids
in maintaining a spirit of harmony
9. Protects the right of the minority to be heard
and the right of the majority to rule in a demo-
cratic manner.

Use book and give a brief summary of major points.

10:00 Break

10:15 Purpose of Cabinet and relationship to council
Name - very good, many others qualified
2 not picked
Work for the Council on special projects
Expect a lot from them
concentrate on one area
Not do work of council but take load from
Report to the President
Subject to approval of council for actions - final authority
& RESP.
Not unlimited authority in area
Make studies, do projects - report results - action taken
Do not want to give just busy work.

Possible new post - entertainment chairman

Cooperate closely - do not overload - they need authority also. They have respl already.

SCHEDULING EVENTS

1. Cheer calendar
2. Go through council - approval
3. Get approval from administration
4. Put on activity calendar in personnel office

COMMITTEE WORK

Guide for committee chairmen - read rules
 memoograph more - secretary
 much work by committees

CALENDAR DATES

Movie - sat.
 Mixers - Mon. & Tues. 8:30 & 9:00
 College Church meeting - Howard Horton - 5:30 & 7:30
 I.D. Cards - Before noon wed.
 Tuesday - 10:45 - Intro. Council in orientation
 Register - 11:00 Wed.
 Transfer mixer - 8:30 - Wed.
 Lily Pool devotions - Mon. & Thurs.
 Sept. 8 - Fri. Watermelon Party & Classes begin 8:30
 Sept 16 - 1st game - Rolla, Missouri
 Oct. 6-7-8- MISSION WORKSHOP - David Lipscomb
 Oct. 20-21 - CCC at Abilene
 Oct 28 - Homecoming & senior day

Extra here if have time - until 11:00

11:00

EARBOOK

Sold in Summer at \$2100 about 15
 Have 500 plus
 Development wants c.1 00 free - yes
 Set up to sell at the first of school at information booth, when else? price ?
 Signs, record player, and workers.

Do we want to make and sell them this year?
 need to tell Dean Bawcom yes
 Hard to sell, time worry, 2 Yr. in a row
 Do we owe it to the last council to try it again?
 Grand idea yes, tell Dean Bawcom
 at mixer

S.A. BELLHOPS

David Jones - 100 boys
 Saturday and Sunday

They need name tags
Someone to check with David Jones periodically.

INFORMATION BOOTH

Where?
When open? - 3 days before 8:00 a.m. - 9:00 p.m.
Signs? painting to & on.
Music? Earbooks? Record Player
What make the booth out of? Empire room or Emerald Room
Name tags for workers, and pins?
What Information - instruct - song cards.
Workers? How many? Boy and Girl? Big smile Friendly
Class name tags & pins
Map
Republican Booth

NAMETAGS FOR S.A. MEMBERS

Wear at all times
Assign someone to make them.
BANNER - Welcome - check in storeroom

FROSH AND TRANSFER MIXERS

Mon. Tues, Wed.
Decorate Emerald Room - Dianne Holder
Plan mixers - Dianne Holder
Entertainment
Advertise Mixers - Judy Pentecost and Carolyn Medearis
Refreshments - Deanne Holder
Speech by SAP?
Invite faculty - administration
Do What - just 39 min.

TRANSPORTATION FOR INCOMING STUDENTS

Signs at Bus and Train stations
Someone by the phone at all time
Cars and workers
When operative
Reimbursed at the rate of \$.06 per mile.

INTRODUCE THE COUNCIL AND CABINET AT THE ORIENTATION SESSION

Tuesday - 10:45 - large auditorium
Short talk by SAP
10 minutes total
Can't have it at the mixers
Dr. Gilliam's idea

LILY POOL DEVOTIONALS

Mon. & Thurs. - 9:30
 Allen Eldridge - Mike Frampton
 Suggestions for improvement

11:00 REFRESHMENTS IN REGISTRATION LINE

What?
 Music? Records and Record Player
 Signs?
 Workers
 Cool-aid - Dianne Holder
 Cups and Ice - Dianne Holder
 Serve those inside
 Trash cans

WATERMELON PARTY

Order melons, how many? 100 last year
 Advertise - C.M. and J.P.
 Plan entertainment - people? faculty - cheerleaders,
 pep band speakers?
 Tables, barrels, truck to pick up melons
 lights at filed - Dr. Olree
 Water hoses
 Knives, salt, napkins
 Invite faculty

12:00 LUNCH

1:00 Continuation of first Week's Activities
 MAKE ASSIGNMENTS

3:00 Work on assignments

5:00 Supper

6:30 Projects discussion

EXTRA

Welcome Signs
 Time of S.A. - 6:00 on Tuesday
 ** Signs for college church meeting - open Patti Cobb Cafe. early
 also Wed. nights close 15 min. 5L30 - 7:30
 *** Movie - Saturday
 new faculty reception - See Dr. Gilliam
 Student Directories - get orders - adm. makes - Russ Simmons
 same price regardless of number
 Address of S.A. members - schedules later Rooms & boxes
 Off-Campus activities - Dianne Holder
 Approve & Choose
 All-School games

Homecoming Plans -
 ** Keys - \$.50 Deposite
 put in file
 get more?
 office not for personal use
 stay out of desks & files

** S.A. Reference Cards

** Yes Sir, " Im Willing to Help#

Date of election of class officers

Introduce football team in chapel before 1st game- Lynn Dixon

Schedule leadership conference & Club officers workshop

S.A. chapel progams

How to acquaint faculty with S.A. work

Reception?

Letter

Ask for suggestions

** PLEDGE WEEK

10th or 11th week

Handbook - 10th - Student affairs Committee

9 wk. tests

Lost council - 11th week

Rules punish for violation

** NAMES ON DOORS

** BANNERS FOR EACH FOOTBALL GAME * BOOSTERS

** TALENT BUREAU * ENTERTAINMENT CHAIRMAN

TWRIP WEEK

** LETTER TO ELDERS OF COLLEGE CHURCH

** SOCIAL RULES

** ASK SPEAKER TO CAMPUS * Fullbright, McClellan, Mills
 Goldwater, Wallace, Rockefeller
 etc. Nixion, Reagan,
 committee - Dave Young
 Judy Worth
 Rick Davis
 Ron Reeve Bellman

Rent Emerald Room - T.V. in Emerald Room

** Invite other schools to games

** Clear trophies in Heritage Center - Phi Delta